

Kinnaird and The Inches Residents Association

On line meeting on Monday 8th March 2021

Minutes

Present: Stephen Clarke (chair), James Alexander (vice chair), Iain Henderson (treasurer), Colin Mather (secretary), Fiona Hannah (committee member), Jacqueline Traynor, David Robertson, Nick Keiller, Victoria Pope.

1. Welcome **Chairman**

The chair welcomed members to the meeting.

2. Apologies

Apologies were received from Will Haggon and Mathew Pamplin.

3. Previous Minutes

Minutes of the meetings held on:

8th February 2021
1st March 2021

were approved and can be published.

Action: James Alexander

4. Matters Arising

Meeting 8th February 2021:

(a) Message to the community- Factors Stephen Clarke

Action complete.

(b) Contact with Community Police Officer Colin Mather

The secretary will meet with the community officer initially and then the feasibility of holding a meeting with him on Teams will be explored.

Action: Colin Mather

(c) Community App Stephen Clarke

Ongoing.

- (d) Letter to councillors – various Iain Henderson

This has been done. We will invite councillors and an official of Falkirk Council to a meeting of the Association, possibly on 22nd March 2021. An agenda will be prepared.

Action: Colin Mather

- (e) Committee meeting – priorities Colin Mather

Action completed.

- (f) Litter pick James Alexander

An organised litter pick will need to be put on hold meantime until the COVID restrictions have been eased. James is liaising with Laura Swan at Kinnaird Primary School and considering asking residents to take a bag with them when they are out exercising within the restrictions, and to pick up rubbish that they see along the way. The scale of the problem was demonstrated by David Robertson who filled three bags with rubbish when out for a walk recently.

Committee meeting 1st March 2021:

- (a) Register interest-Falkirk Council grants Iain Henderson

This has been submitted and the outcome is awaited.

- (b) Register our Association with
Falkirk Council Colin Mather

The form is ready to be submitted but some work was required on the constitution and a date set for an AGM before submission. See item 8 regarding approval of the amended constitution. The form can now be submitted to Falkirk Council.

Action: Colin Mather

5. Standing Items

- (a) **Land Acquisition** Iain Henderson

Iain is trying to track down the appropriate person within NHS Forth Valley and thereafter organise a meeting of all relevant stakeholders.

(b) Factors **Stephen Clarke**

It has been established that there are specific procedures for dealing with Factors which include the residents who are unhappy with a particular Factor organising an 'Owners Association' to represent the views of the residents in that particular Factor's area. This would need to be done for each Factor (there are 10 in all) where concerns have been expressed. It was suggested that a sub committee of our Association could be set up to coordinate chairs of such Owners Associations if there was a need. In the meantime, advice and guidance on these procedures will be published on our media channels.

Action: Stephen Clarke

(c) Fundraising **Fiona Hannah**

Fiona is continuing with her liaison with Falkirk Council and other groups to establish funding streams that could be available for us to apply for. As mentioned above at Matters Arising herein, an application has been made to Falkirk Council for a grant in order to purchase planters, benches and route maps for the area.

(d) Community Safety **Colin Mather**

See matters arising regarding the community police officer. Discussion took place around road safety matters, in particular Moss Road and the newly pedestrianised Hamilton Road. It is hoped that the Association will have a meeting with all 4 councillors for the area soon and it was agreed that these items should be included on the agenda.

(e) Communication **James Alexander**

Communication seems to be working well. Local businesses have been offered advertising space on our communication media at a cost of £20.00.

6. Membership of the Association **Colin Mather**

(a) Formal procedures.

It was discussed that we need to have some informative literature to send to people who wish to join the Association.

James is looking at a central repository where all information will be available in one central place for people who are joining the Association to access

- (b) Falkirk Council advice – Committee/Group (Association)/Public

This was for information of members and we will follow Falkirk Council advice on how Residents' Associations should structure themselves and operate efficiently.

7. Constitution

- (a) Amended constitution for formal approval.

The amended constitution was approved and can be published.

Action: James Alexander

- (b) Date for AGM

The date of the Association's AGM has been set for Monday 7th March 2022.

8. AOCB

- (a) It was agreed that the secretary should write to our 4 councillors and an official from Falkirk Council, to invite them to a meeting with the Association to discuss a number of items which affect our residents. An agenda will be prepared and the meeting will be minuted.

Action: Colin Mather

9. Date and time of next meeting:

All meetings will start at 8pm and are on Mondays. The dates are:

5th April 2021 and
3rd May 2021